

SHRI RAM COLLEGE OF COMMERCE

(University of Delhi) Maurice Nagar, Delhi – 110007 Phone : 27667905, 27666519 • Fax : 27666510

APPLICATION FORM FOR NON-TEACHING POSTS

1.	Post Applied For	Assistant
2.	Advertisement Ref.	
3.	Name of the Applicant	
4.	Father's Name	
5.	Date of Birth (DD-MM-YYYY)	
6.	Address for Communication	
7.	Phone No.	
8.	Mobile No.	
9.	Email ID	
10.	Gender (Male / Female)	
11.	Nationality	
12.	Marital Status	

13.	Educational Qualifications (Secondary onwards):				
	Exam Passed/ Degree Obtained	Board/ University	Passing Year	Percentage	

Name of Organization	Designation	Working Period		Salary/ Pay Scale
		From	То	

15.	Do you know typewriting (Yes/No)
	If yes, Speed in English Typing (w.p.m.)
	If yes, Speed in Hindi Typing (w.p.m.)
16.	Do you have computer proficiency If yes, state which of the following you know and work with confidence
	(MS Word, MS Excel, MS Power Point, Handling emails, Browsing and Searching)
17	Any other information

I hereby declare that information given by me in this application form is complete and correct in all respects. I understand that I shall be liable for furnishing wrong information in this application form and if appointed, my employment is liable to be terminated on this ground.

Signature

Name of Applicant :

:

:

Date